

AQAA Charter (November 2017)

Purpose - The purpose of the Atlanta Quality Assurance Association (AQAA) is to provide local interaction among member organizations in the Atlanta Area, to mutually support each other and to supplement the exchange of information about Quality Assurance, Software Testing, and Total Quality Management.

Membership - All professionals interested in quality are invited to join AQAA. It is recognized, however, that it may be in the specific interest of, but not limited to, information technology professionals. To become a member of AQAA, one must submit payment to AQAA indicating the willingness to support the activities of the organization. Membership will be on an annual basis.

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Membership Fees - Annually, the AQAA Board determines the current year's fee policies. Those policies are published and distributed in a timely manner. Payment of membership dues must accompany a membership application. AQAA Board Members are exempt from payment of membership dues. Special rates may be offered to full-time students. Lifetime memberships may be granted to former AQAA board members at the discretion of the current AQAA board. Speakers will be given a yearlong free membership.

AQAA Board of Directors (A.K.A. AQAA Board) - The members of the Atlanta Quality Assurance Association Board of Directors are President, Vice President, Treasurer, Secretary, Membership Director, Public Relations Director, Meeting / Hospitality Coordinator, Education Director, Sales Director and Webmaster. Two people may serve as co-chairs for any director or coordinator position. Members of the AQAA Board shall be elected annually to serve until succeeded and will assume office in January of every elected year. The position of Treasurer is a two-year term due to fiduciary nature. The board is empowered to remove vacant board positions, create new board positions and appoint replacements if any officer resigns during their term.

Committees - QA and non-QA professionals wanting to volunteer to assist the existing Atlanta Quality Assurance Association Board Members, may be assigned to a committee to assist with AQAA functions. The committees may be created and dissolved by the AQAA board as needed. Committees will be chaired by an elected AQAA Board member to guide and assist them in their assigned tasks. Committee members will not have AQAA board voting privileges, and may be called in to help on an as needed basis.

Advisor Board - The AQAA board may create an Advisory Board to assist and give guidance to the AQAA board. Advisory board members will consist of former AQAA Board members, sponsor representatives and other IT professionals. The AQAA board will approve all members of the Advisory Board. Length of service on the Advisory board will be mutually decided by the individual Advisory Board member and the AQAA Board. The Advisory Board will be headed by the AQAA President. The Advisory board will decide on their meeting frequency. Members of the Advisory board will not have AQAA board voting privileges.

Meetings - A minimum of nine meetings will be held each year. Special events may be scheduled through the year. Meeting locations and times will be reviewed at least annually by the board of directors and changed as appropriate. Notification of the meetings will be made to the membership in a timely manner.

Relationship to the Quality Assurance Institute - The Atlanta Quality Assurance Association is a group of local quality professionals. As a QAI Federation Chapter, AQAA works with QAI to promote local and national seminars, training, conferences, etc. associated with QAI. AQAA operates within its own financial policy established by its membership.

Charter Changes - This charter may be changed by a majority vote of members in good standing attending a pre-announced meeting after the proposed change has been introduced. One vote is allowed per member. Absentee voting will be allowed.

Voting - For any issues, except charter changes, attending members in good standing will rule. All voting shall be done on a member basis and one vote is allowed per member in attendance.

Dissolution - The AQAA shall be dissolved if the membership falls below 10 members for a period of three active months. All funds left in the treasury shall be distributed to the Atlanta area United Way Fund.

Functions - Among the functions to be performed by AQAA all AQAA Board Members shall:

1. Fulfill the designated responsibilities per role as well as help with completion of any related tasks that may arise within the organization.
2. Will attend the AQAA board meetings and have updates available in a concise format.
3. If more than two AQAA Board meetings are missed, the Board member may be removed from the board.
4. Will promote AQAA at within their respective company and at any other IT related functions attended as a great resource for Quality Engineer, Quality Assurance, Software Testers and anyone interested in these areas.
5. Will promote the organization within the IT Community.
6. Introduce key personnel from various member organizations to other members.
7. Provide a network environment for quality professionals.
8. Exchange information about vendors and uses of software tools.
9. Promote quality seminars and training.
10. Assist in the placement of quality professionals in the Atlanta area.
11. Other activities that the organization may choose.